

Weare Public Library  
Trustees Meeting  
October 7,2004

unapproved

Present: Dino Quimby, Lynn Hanna, Trustees; Christine Hague,  
Library Director.

Chairman Quimby called the meeting to order at 6:40 p.m.

Trustees reviewed minutes of the September meeting and unanimously accepted.

#### Old Business

The trustees reviewed the budget and felt they needed some guidelines to follow pertaining to the wages section of the budget. The board wants to follow along with what the rest of the town does instead of being it's own entity. Hanna motioned to accept the budget as it stands, Quimby seconded, motion passed unanimously.

Hague reported that the door has finally arrived at Country 3 and she is getting a hold of someone to install the door.

#### New Business

Quimby questioned the library's fax policy. Currently it is \$2 to send and \$1 to receive a fax. Quimby commented that the board needs to consider lowering the rates of the fax machine because the fax is not to make money, but to provide a service to the townspeople. Hague is going to get a copy of the library phone/fax bill and present it to the board at the next meeting so the board can evaluate the cost of the fax machine and consider changing the price.

Snow Plowing- Hague said Lori Palm has provided plowing services for the library in the past, but was unsure if she will continue this year. Hague is going to contact Malcom Wright, who the town uses for plowing services. The board discussed payment and felt that the since the library is a town building that we should be paying the same as whatever the rest of the town pays. The board wants to follow the same guidelines as the rest of the town, but is unsure of what those guidelines are.

Bookkeeping- Hague reported that the bookkeeping line in the budget increased by \$10 a month. The board discussed this increase and agreed to keep this line in the budget.

Next meeting was agreed upon Thursday, November 4<sup>th</sup>, at 6:30 p.m.

Meeting adjourned at 7:15.

Respectfully submitted,

Lynn Hanna  
secretary